



**Steyn City Parkland Residence**

**DESIGN REVIEW APPLICATION FORM**

**STAGE 1 - SUBMISSION TO ARC**

**UPDATED MAY 2018**

Stand No: \_\_\_\_\_ Date: \_\_\_\_\_

This check sheet should be read in conjunction with the Architectural and Aesthetical rules and Guidelines and other procedural documents. This checklist must be completed and submitted with each submission.

NOTE: Any deviations to approved plans must be re-submitted to the ARC (Architectural Revue Committee) using the same procedure.

**ALL SUBMISSIONS TO BE MADE TO:**

Steyn City Architectural Review Committee (ARC) Office:  
5 Central Lane, Riverglen

Contact: Kevin Nicholson (Estate Manager) 010 597 1002 kevin@steyncity.co.za  
Niel de Bod (Head of Landscaping) 010 597 1003 niel@steyncity.co.za

Owner: \_\_\_\_\_

Cell: \_\_\_\_\_ Tel: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Architect: \_\_\_\_\_ Arc Reg No: \_\_\_\_\_ SACAP No: \_\_\_\_\_

Cell: \_\_\_\_\_ Tel: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Date of Transfer: \_\_\_\_\_

**INDICATE WITH (X) TYPE OF CONSTRUCTION:**

New building work

Extensions / Renovations

Other

I herewith agree that to the best of my knowledge the information contained herein is true and correct and the Architectural Guidelines are clearly understood and will be implemented on site as indicated in this document and the approved drawings.

Any changes made to the drawings or building work after the date on this approval, must be resubmitted to the ARC for re-approval.

Owners Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Architects Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLAN SCRUTINY FEES FOR STAGE 1 - R8000 (this fee will increase annually by 10%)**

Scrutiny fee received by:

Cash

Cheque

EFT

**CHEQUES MADE OUT TO:**

Steyn City Architectural Review Committee

**BANKING DETAILS:**

Name: Steyn City Management Association NPC  
Bank: Nedbank Limited  
Branch: Corporate Client Services  
Branch Code: 198765  
Account Number: 1088700241  
Reference: ERF

Transfer slip or proof of payment to be handed in with each stage of submission. Please use your stand number as a reference when making an EFT.



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Stand No: \_\_\_\_\_ Date: \_\_\_\_\_

Architects signature: \_\_\_\_\_

**ALL DRAWINGS TO BE SUBMITTED AS FOLLOWS: Only one set to be Submitted.**

Size A1, A2 or A3 only, all folded to A4 size, Title Block with stand number as reference, owners and architects names with registration number and the date, title of plan (elevation, floor plan, etc.) on every page, scale of plan.

**THE FOLLOWING MINIMUM FORMS TO BE SUBMITTED:**

- SDP / site plan:  \_\_\_\_\_
- 3D perspectives:  \_\_\_\_\_
- Rendered perspectives:  \_\_\_\_\_
- Complete and signed application form:  \_\_\_\_\_
- All plans to be signed by architect:  \_\_\_\_\_
- Scrutiny fee or proof of payment:  \_\_\_\_\_

General Notes: \_\_\_\_\_

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Architects signature: \_\_\_\_\_

**FOR THE USE OF ARC ONLY:**

Dwellings per erf	<input type="checkbox"/>	_____
Coverage + Far	<input type="checkbox"/>	_____
Building lines	<input type="checkbox"/>	_____
Building height	<input type="checkbox"/>	_____
Domestic employee accommodation	<input type="checkbox"/>	_____
Consolidation of erven	<input type="checkbox"/>	_____
Floodlines + sensitive areas	<input type="checkbox"/>	_____
Stormwater management	<input type="checkbox"/>	_____
Stormwater management	<input type="checkbox"/>	_____
Communication connections	<input type="checkbox"/>	_____
Scale and proportion	<input type="checkbox"/>	_____
Plan orientation	<input type="checkbox"/>	_____
Privacy	<input type="checkbox"/>	_____
Boundary wall types, screens and fences	<input type="checkbox"/>	_____
Retaining structures	<input type="checkbox"/>	_____
Gates	<input type="checkbox"/>	_____
Garages and carports	<input type="checkbox"/>	_____
Driveways and parking	<input type="checkbox"/>	_____
Boats, trailers and caravans	<input type="checkbox"/>	_____
Shade sails, storage sheds and structures	<input type="checkbox"/>	_____
Braais	<input type="checkbox"/>	_____
Swimming Pools	<input type="checkbox"/>	_____
Satellite dishes and television antennae	<input type="checkbox"/>	_____
Air conditioning / heat pumps	<input type="checkbox"/>	_____
Utilities	<input type="checkbox"/>	_____
Exterior and entrance lighting	<input type="checkbox"/>	_____
Trees	<input type="checkbox"/>	_____